

HAMPDEN COUNTY
REGIONAL RETIREMENT BOARD
ADVISORY COUNCIL

MINUTES OF MEETING
November 2, 2023

The meeting of the Hampden County Regional Retirement Board Advisory Council was conducted via Zoom meeting on Thursday November 2, 2023. The Zoom meeting was set up at the Hampden County Regional Retirement Board office, 67 Hunt Street, Suite 202, Agawam, MA. Chairperson Michelle Hill, called the meeting to order at 10:07 A.M.

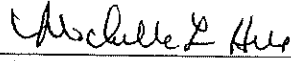
THOSE PRESENT: Michelle Hill, Chair Advisory Council & Swk Treasurer**
Chris Caputo, Agawam Treasurer**
Karl Schmaelzle, Treasurer Regional Retirement-Present in office
Dawn Fonte – East Longmeadow Treasurer **
Laura Burnett-Granville Treasurer **
Richard Patullo – Hampden Treasurer **
Erica Brunell – Longmeadow Treasurer**
Elsa Barros – Ludlow Treasurer**
Linda St. Onge- Palmer Treasurer **
B. Hancock – Wilbraham Treasurer **
Karen Martin, Executive Director Retirement Board
Erica LeCours, Assistant Director Retirement Board

** Indicates that these treasurers were on the Zoom meeting.

1. **MINUTES OF MEETING:** The Council members reviewed the minutes of the meeting held on November 2, 2023. Dawn Fonte made a motion to approve and accept the minutes. Richard Patullo seconded the motion, and the roll call vote was: Mr. Caputo – Abstained; Ms. Fonte – Yes; Ms. Burnett – Yes; Mr. Patullo – Yes; Ms. Brunell – Yes; Ms. Barros – Yes; Ms. St. Onge – Yes; Ms. Hancock – Yes; The Chair, Ms. Hill – Yes; approved 8-0 with 1 abstaining.

Mr. Caputo made a motion to amend the minutes from January 25, 2022, to read Ms. Hancock. Ms. Hancock seconded the motion, and the roll call vote was Mr. Caputo – Yes; Ms. Fonte – Yes; Ms. Burnett – Yes; Mr. Patullo – Yes; Ms. Brunell – Yes; Ms. Barros – Yes; Ms. St. Onge – Yes; Ms. Hancock – Yes; The Chair, Ms. Hill – Yes; approved 9-0.
2. **MEMBERS ELECTION:** Ms. Hill announced that her position with the Hampden County regional Retirement Board will be ending on December 31, 2023, because she has accepted a position in another community. Ms. Hill suggested a motion to nominate a member to fill her position for one (1) year starting on January 1, 2024. At this time there was no nomination. Ms. Hill suggested the Advisory Council members think about it and reach out to herself or Karen Martin, the Executive Director individually with questions or interest. Ms. Hill set the next Advisory Board meeting to be held on November 16, 2023, to elect a member.
3. **2022 AUDIT:** Ms. Hill updated the Advisory Council on the 2022 Audit from Powers and Sullivan. She mentioned that the Retirement Board has made a lot of positive improvements including a new software system that offers the retirees and active members access to an online portal.

There being no further business before the Council, Mr. Caputo made a motion to adjourn the meeting at 10:15 A.M. Mr. Schmaelzle seconded the motion, and the roll call vote was Mr. Caputo – Yes; Mr. Schmaelzle – Yes; Ms. Fonte – Yes; Ms. Burnett – Yes; Mr. Patullo – Yes; Ms. Brunell – Yes; Ms. Barros – Yes; Ms. St. Onge – Yes; Ms. Hancock – Yes; The Chair, Ms. Hill – Yes; approved 10-0.



Michelle Hill, Chairman
Hampden County Regional
Retirement Board
Advisory Council