

**HAMPDEN COUNTY REGIONAL  
RETIREMENT BOARD**

**MINUTES OF MEETING  
April 5, 2023**

The regular monthly meeting of the Hampden County Regional Retirement Board took place at the Agawam Corporate Center, 67 Hunt Street, Suite 116, Agawam, Massachusetts. The meeting was conducted in person at the Retirement Board office. The Chairman called the meeting to order at 10:08 A.M.

**THOSE BOARD MEMBERS IN ATTENDANCE:**

Karl J. Schmaelzle, Chairman/Treasurer present in office  
Robert Taylor, Member – present in office  
Patrick E. O’Neil, Member – present in office  
Michelle L. Hill, Member – present in office  
Thomas Sullivan Member– present in office

**BOARD STAFF IN ATTENDANCE:**

Atty. Alfredo ViVenzio- present in office  
Atty. Edward Pikula - Co-Counsel present in office  
Karen Martin, Executive Director present in office  
Erica LeCours, Assistant Director present in office

1. **MINUTES:** Mr. O’Neil made a motion to approve and sign the regular board meeting minutes from the March 1, 2023, board meeting. Mr. Sullivan seconded the motion, and the roll call vote was Ms. Hill – Yes; Mr. O’Neil – Yes; Mr. Taylor – Yes; Mr. Sullivan- Yes, and Chairman Schmaelzle – Yes. Motion approved 5-0.

2. **WARRANTS:** Mr. O’Neil made a motion to reaffirm the warrants issued March 31, 2023. Mr. Taylor seconded the motion, and the roll call vote was Ms. Hill – Yes; Mr. O’Neil – Yes; Mr. Taylor – Yes; Mr. Sullivan- Yes, and Chairman Schmaelzle – Yes. Motion approved 5-0.

#11 Salary 1-4 includes overtime pay			\$ 27,809.82
#12 Board Member's Compensation			\$ 2,833.33
#13 Refunds and Transfers to Other Systems			\$ 332,015.16
#14 Monthly Expenses			\$ 60,739.28
#15 A Monthly Retirement Allowances			\$ 4,332,528.42
#15 B 3(8)(c)			\$ 1,318,682.64

3. **BALANCES:** The Board members reviewed copies of the checking & savings account statements from Peoples Bank that were provided in their packets along with reconciled records for the checking account. Ms. Hill made a motion to approve the account balances. Mr. O’Neil seconded the motion, and the roll call vote was Ms. Hill - Yes; Mr. O’Neil – Yes; Mr. Taylor - Yes; Mr. Sullivan- Yes, and Chairman Schmaelzle - Yes. Motion approved 5-0.

<b>BALANCES: 02/28/23</b>			
<b>PEOPLES BANK: - Vote to accept reconciled balances for Jan 31, 2023 and Feb 28, 2023</b>			
Money market Account Bal as of February 28, 2023			\$ 961,984.67
Checking Account as of February 28, 2023			\$ 1,740,321.09

4. **TRANSFER:** Mr. O'Neil made a motion to reaffirm the transfer on warrants for March 31, 2023. Mr. Sullivan seconded the motion, and the roll call vote was Ms. Hill - Yes; Mr. O'Neil - Yes; Mr. Taylor - Yes; Mr. Sullivan, - Yes, and Chairman Schmaelzle - Yes. Motion approved 5-0.

A.	<b>Needed for warrants:</b>	\$ 6,074,608.65
B.	<b><u>Transfer for warrants: 03/31/2023</u></b>	\$ 6,050,000.00
	From Peoples Bank Money Market Account to	
	Peoples Bank Checking Account	

5. **NEW ALLOWANCES:** Mr. Sullivan made a motion to approve the new retirement allowances. Mr. Taylor seconded the motion, and the roll call vote was Ms. Hill - Yes; Mr. O'Neil - Yes; Mr. Taylor - Yes; Mr. Sullivan- Yes; and Chairman Schmaelzle - Yes; Motion approved 5-0.

### **SUPERANNUATION -**

<b>NAME</b>	<b>TOWN</b>	<b>DATE</b>
BEANE, Darryl	Agawam	1/6/2023
DUPRE, Rosellen	Agawam	1/4/2023
MONTAGNA, James	Agawam	1/6/2023
PEOPLES, Susan	Agawam	1/4/2023
CLARK, Carol	East Longmeadow	2/9/2023
COE, Peter	Southwick	1/12/2023
FRENETTE, James	Southwick	1/12/2023
STROMGREN, Keith	Southwick	1/12/2023
BURROWS, Teresa	Swck/Tolland	1/7/2023
DAVIAU, Donna	Wilbraham	1/21/2023
ROBIDOUX, Victor	Wilbraham	1/3/2023

6. **APPLICATIONS FOR RETIREMENT:** Mr. Taylor made a motion to approve the new retirement applications. Mr. O'Neil seconded the motion, and the roll call vote was Ms. Hill - Yes; Mr. O'Neil - Yes; Mr. Taylor - Yes; Mr. Sullivan- Yes, and Chairman Schmaelzle - Yes; Motion approved 5-0.

<b>Name</b>	<b>Unit</b>	<b>Date</b>	<b>Group</b>	<b>Age</b>	<b>Service</b>
CLARK, Joan	East Long	2/9/2023	1	78-04	22-04
ELY, Todd	Hampden	3/23/2023	4	55-04	32-04
LEECKOCK, Sandra	Ludlow	3/31/2023	1	60-02	13-02
WILLIAMS, Scott	Palmer	4/7/2023	1	66-03	17-00

7. **INVESTMENT TRANSACTIONS:** The board reviewed the February 28, 2023, statement provided by the PRIT fund cash account and general allocation account as provided in the monthly packet each board member received prior to this meeting.

**8. PRIT FUND TRANSFER:** Mr. Sullivan made a motion to vote to affirm the transfer from PRIT to Money Market for \$3,000,000.00 to cover retiree payroll and expenses for the month of March 2023. Mr. Taylor seconded the motion, and the roll call vote was Ms. Hill – Yes; Mr. O’Neil – Yes; Mr. Taylor – Yes; Mr. Sullivan – Yes; and Chairman Schmaelzle – Yes; Motion approved 5-0.

**9. NOTICES OF INJURY:** Mr. O’Neil made a motion to approve the Notices of Injury reports and to strike the “no injury report” stated on the agenda. Ms. Hill seconded the motion, and the roll call vote was Ms. Hill – Yes; Mr. O’Neil – Yes; Mr. Taylor – Yes; Mr. Sullivan – Yes; and Chairman Schmaelzle – Yes. Motion approved 5-0.

<u>Name</u>	<u>Unit</u>	<u>Department</u>	<u>Injury Date</u>
FUNCH, Ricardo	Ludlow	Police	2/17/2023
KRUTKA, Thomas	Southwick	Police	3/22/2023

**10. NEW MEMBERS:** Mr. Sullivan made a motion to approve and file the new members. Mr. O’Neil seconded the motion, and the roll call vote was Ms. Hill – Yes; Mr. O’Neil- Yes; Mr. Taylor – Yes; Mr. Sullivan- Yes; and Chairman Schmaelzle – Yes. Motion approved 5-0.

<u>Unit/Name</u>	<u>Group</u>	<u>Start Date</u>
<b><u>AGAWAM</u></b>		
GAINES, Evan	1	1/30/2023
GHICLONI, Dominique	1	2/6/2023
KRSTYEN, Sally	1	12/1/2022
SAMUELSEN, Christina	1	1/17/2023
ODIERNA, Giuseppe	1	12/19/2022
PAIVA, Marie	1	1/17/2023
PROVENCHER, Madison	4	2/13/2023
SULLIVAN, Gina	1	2/1/2023
TOWNSLEY, Charlie	1	2/13/2023
WILSON, Sarah	1	1/23/2023
<b><u>EAST LONGMEADOW</u></b>		
BOUTIN, Kevin	1	1/18/2023
BROWN, Nicholas	1	1/9/2022
COLLINS, Kimberly	1	2/1/2023
DRAPEAU, Christy	1	1/4/2023
HADLEY, Peter	1	2/17/2023
<b><u>HAMPDEN</u></b>		
BOROWIEC, Joseph	4	1/1/2023

**HAMPDEN/WILBRAHAM**

ARCHIDIACONO, Samantha	1	1/27/2023
MONTANO, Kimberly	1	1/3/2023
RIEL, Jayce	1	1/9/2023
TELES, Alice	1	2/2/2023

**LONGMEADOW**

KRAUS, Brittney	1	1/9/2023
NOLAN, Aaron	1	1/30/2023
SCHAENEMAN, Leigh	1	12/29/2022
SEABURY, Carolyn	1	2/6/2023
ZICK, Jaimee	1	2/8/2023

**LUDLOW**

CORBERT, Lee	1	2/3/2023
FERREIRA-JOLICOEUR, Debbie	1	1/3/2023
LABADORF, Stacy	1	1/6/2023
MARINO, Joseph	1	1/31/2023
RIVERA, Jerry	1	2/6/2023
STAPLETON, Morgan	1	1/17/2023

**MONSON**

CORBETT, Jennifer	1	2/6/2023
GREGOIRE, Dwight	4	1/30/2023
PAULHAS, Jonathan	1	1/23/2023
PALMERE, Crystal	1	12/2/2022
PENCZEK, Hannah	1	1/3/2023
VEDOVELLI, Paula	1	12/12/2022

**PALMER**

CHIACCHIA, Lori	1	11/28/2022
HERRING, Samantha	1	12/1/2022
MANNARINO, Heidi	1	2/6/2023
PUCKETT, Maria	1	12/1/2022
ROUSCHIA, Jonathan	1	1/3/2023
TYNDALL, Katelynn	1	12/16/2022

**SOUTHWICK**

CIGNONI Nadine	1	1/30/2023
MARAFUGA, Michael	1	1/22/2023
SHORT, John	1	1/31/2023

**SOUTHWICK/TOLLAND**

SAWTELLE, Timothy	1	12/23/2022
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**WILBRAHAM**

FREEMAN, James	1	2/6/2023
GRIMES, Ian	4	1/9/2023
HARNEY, Nicholas	4	1/3/2023
WALCH, Deborah	1	1/23/20223

<b><u>AGAWAM</u></b>		
BLACKAK, Kade	1	2/13/2023
BURRITT, Nicole	1	3/13/2023
CHASE, Adam	1	3/13/2023
DZIERZGOWSKI, Emma	1	2/27/2023
LABONTE, Caroline	1	2/27/2023
POWERS, Joseph	1	3/13/2023
SCOTT, Heather	1	2/27/2023
WIER, Brea	1	3/13/2023
<b><u>EAST LONGMEADOW</u></b>		
HYKEL, Sydney	1	2/6/2023
PUTNAM, Melissa	1	2/2/2023
SNYDER, Jessica	1	2/6/2023
WETHERINGTON, Brandon	1	3/6/2023
WIDMER, Rebecca	1	1/23/2023
<b><u>GRANVILLE</u></b>		
LAFRENIERE, Carl	1	2/6/2023

<b><u>HAMPDEN</u></b>			
DORAN, Tina		1	1/9/2023
<b><u>HAMPDEN/WILBRAHAM</u></b>			
COTTER, Cory		1	3/1/2023
<b><u>LONGMEADOW</u></b>			
BARROSO, Lucia		1	3/2/2023
EFANTIS, Krista		1	3/15/2023
FLAYHAN, Erin		1	3/20/2023
<b><u>LUDLOW</u></b>			
JONES, Devon		1	2/13/2023
MCQUILLAN, Sean		1	2/13/2023
<b><u>PALMER</u></b>			
CURTISS, Ian		4	1/3/2023
LEFFERTS, Cassidy			
<b><u>RUSSELL</u></b>			
PAULSON, Charles		1	1/3/2023
SOBCZYK, Jessee		1	1/23/2023
<b><u>SOUTHWICK/TOLLAND</u></b>			
BRIGGS, William		1	1/8/2023
<b><u>WALES</u></b>			
GRASSO, SHANON		1	1/11/2023
<b><u>WESTCOMM</u></b>			
ROGERS, Vance		1	2/24/2023

11. **EXPENSE BREAKDOWN**–Board reviewed and filed the expense breakdown.

12. **DIRECTORS REPORT** – Ms. Martin reviewed the monthly directors’ report which the board members received in their monthly packets prior to the meeting.

13. **TRIAL BALANCE** –No trial balance to review due to work being done for year-end closing.

14. **REINSTATEMENT** – Mr. Taylor made a motion to vote and approve the application for reinstatement to service pursuant to G.L. c. 32, §105. Ms. Hill seconded the motion, and the roll call vote was Ms. Hill – Yes; Mr. O’Neil – Yes; Mr. Taylor – Yes; Mr. Sullivan – Yes; Chairman Schmaelzle – Yes. Motion approved 5-0.

15. **HAMPDEN COUNTY RETIREMENT BOARD COMMENTS** –Chairman Schmaelzle talked about his retirement board laptop being compromised and thanked the staff for their hard work in cleaning and organizing the storage room and files. He also informed the board that a new employee was hired and will start on May 1, 2023.

16. PERAC MEMOS – The Board reviewed and filed PERAC memos # 9, 10 and 11.

17. OLD BUSINESS- No new business was discussed.

18. NEW BUSINESS – PRIM account and failure of Silicon Valley Bank in California

19. LEGAL UPDATE – Attorney ViVenzio gave a legal update. CRAB APPEAL: Parties are waiting for a decision. DALA APPEALS: Parties are waiting for decision.

20. ACCIDENTAL DISABILITY -Mr. Sullivan made a motion to approve the Accidental Disability application and request a medical panel for Michael Gilrein. Mr. Taylor seconded the motion, and the roll call vote was Ms. Hill – Yes; Mr. O’Neil – Yes; Mr. Taylor-Yes; Mr. Sullivan – Yes; Chairman Schmaelzle – Yes. Motion approved 5-0.

21. ACCIDENTAL DISABILITY – Mr. Taylor made a motion to approve the Accidental Disability application and request a medical panel for Sarah Leavy. Mr. O’Neil seconded the motion, and the roll call vote was Ms. Hill – Yes; Mr. O’Neil – Yes; Mr. Taylor-Yes; Mr. Sullivan – Yes; Chairman Schmaelzle – Yes. Motion approved 5-0.

There being no further business before the Board, Ms. Hill made a motion to adjourn the meeting at 11:03 AM. Mr. O’Neil seconded the motion, and the roll call vote was Ms. Hill – Yes; Mr. O’Neil – Yes; Mr. Taylor – Yes; Mr. Sullivan- Yes- and Chairman Schmaelzle – Yes. Motion approved 5-0.

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**APPROVED**

**HAMPDEN COUNTY REGIONAL RETIREMENT BOARD**

Karl Schmaelzle CHAIRMAN

\_\_\_\_\_ BOARD MEMBER

Pat O'Neil BOARD MEMBER

[Signature] BOARD MEMBER

Tom Sullivan BOARD MEMBER